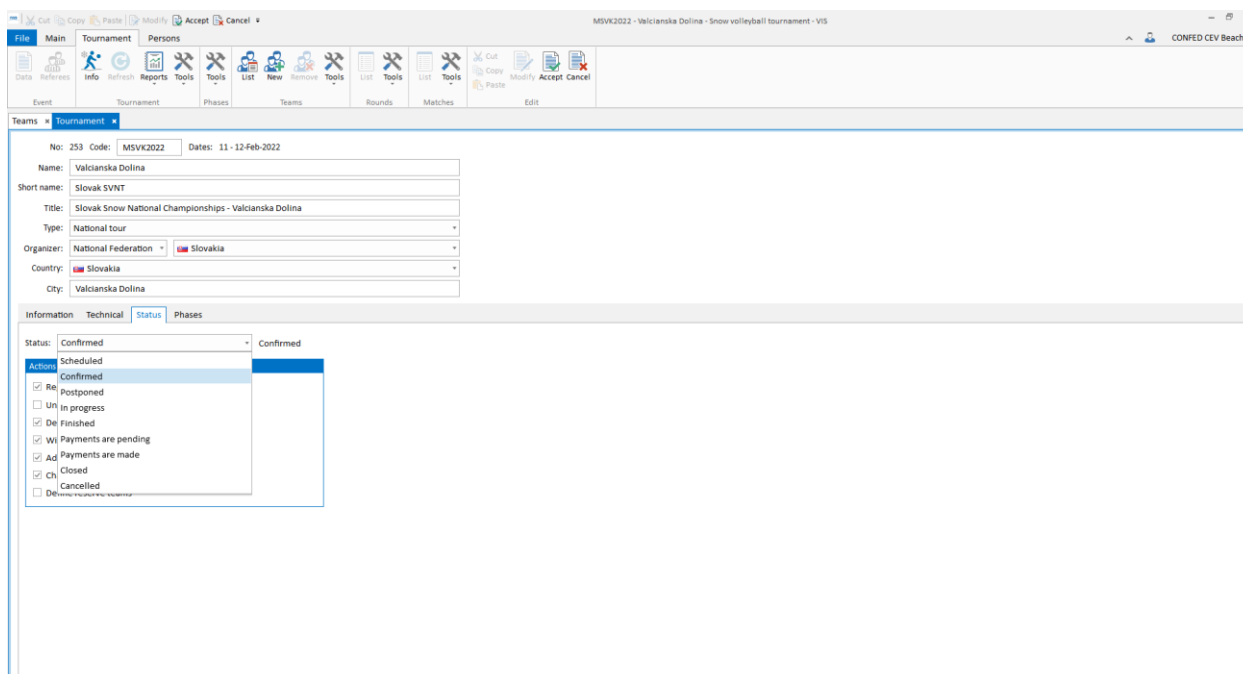


# How to manage the VIS application during Snow Volleyball competitions.

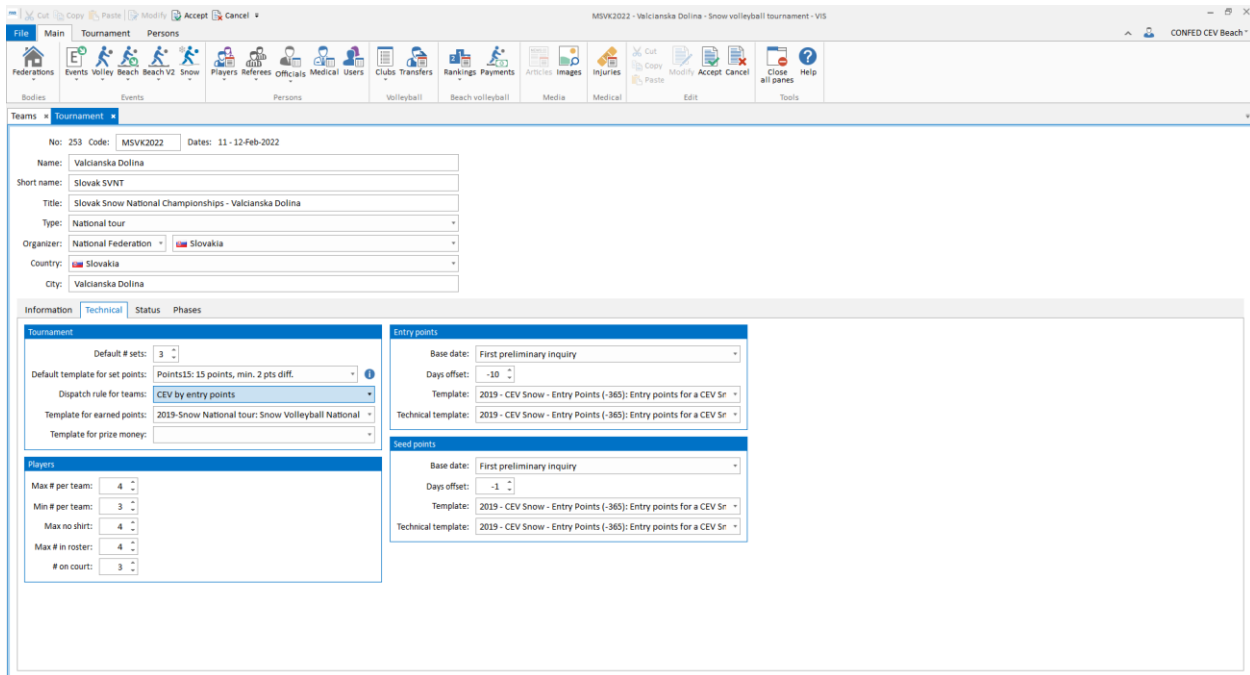
This document is intended to provide clear steps and guidance to National Federations and event organisers on how to manage the VIS application during Snow Volleyball competitions, after teams registration is completed.

There is also a video tutorial available with the presentation of Alberto Rigamonti on the following link: [Alberto Rigamonti \(FIVB\) VIS Snow Volleyball operation - YouTube](#)

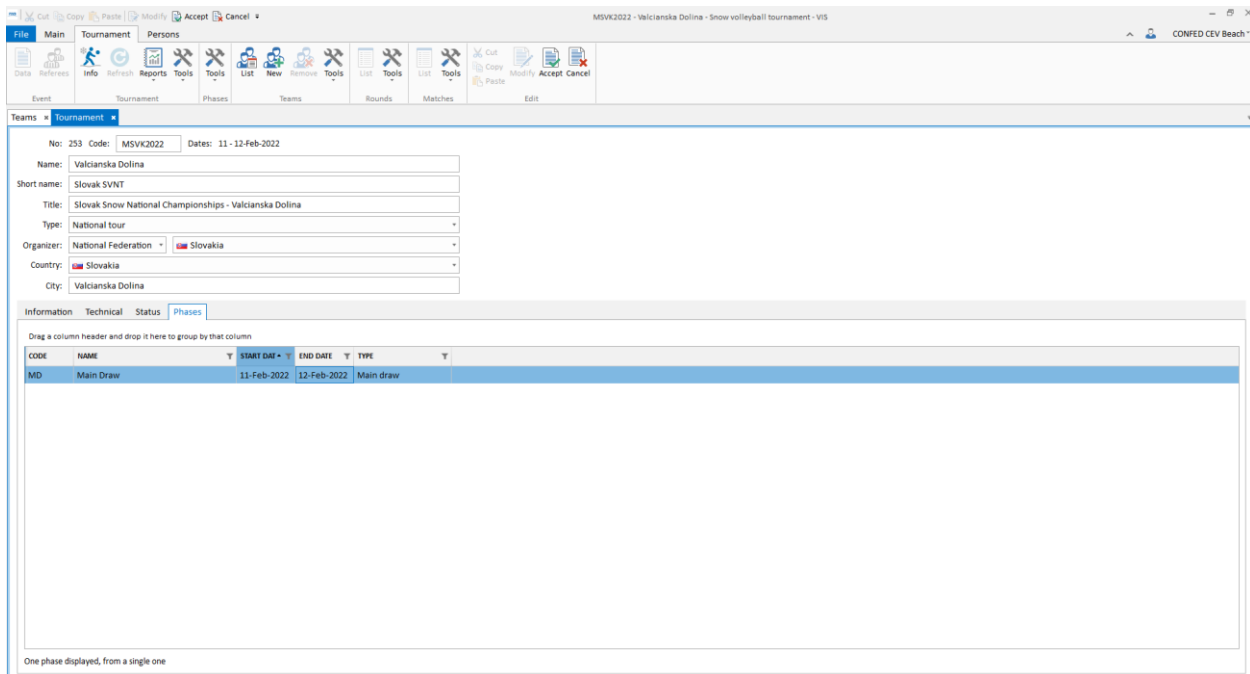
- Info > Tournament Status must be set for "Confirmed". It is also recommended to untick all boxes after the teams registration is over**



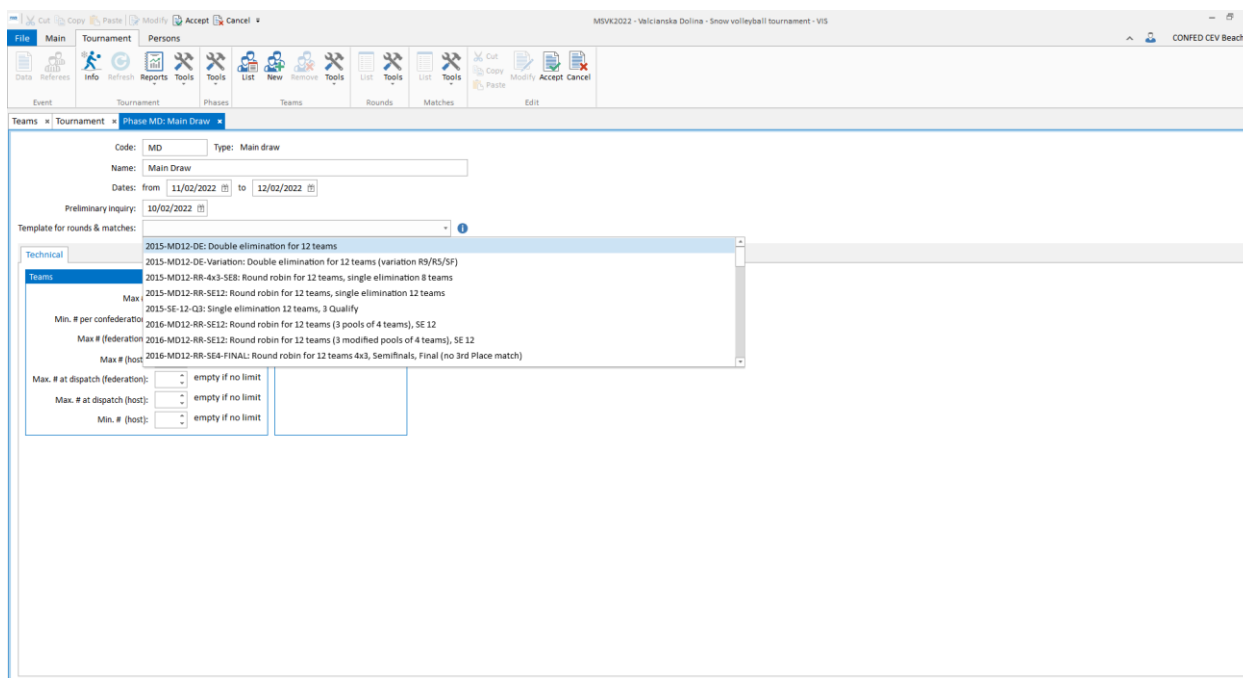
2. Info > Technical select the Dispatch Rule for the teams: CEV by Entry points and the Template for earned points: 2019 Snow National tour: Snow Volleyball National Tour 2019. National Championships by default are set up like this but please make sure that the correct options are selected



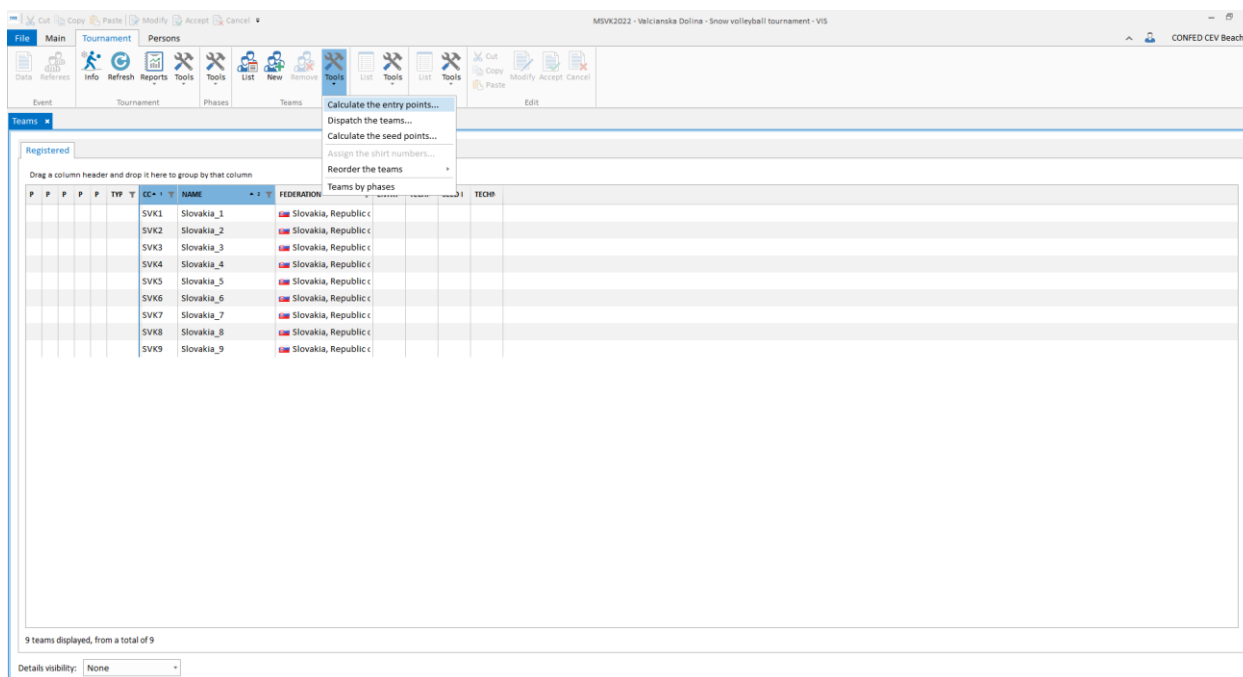
3. Info > Phases select the competition phase you would like to edit. National Championships by default are set up only for Main Draw



4. Double click on Main Draw, and a new window will open up, where you can set up the basic parameters for your event, such as number of teams and the competition format



5. Once the number of teams and the competition format is selected, go to Teams List, and first calculate the Entry Points of the Teams



## 6. Once the Entry Points are calculated, you have to calculate the Seed Points

The screenshot shows the 'Teams' menu with the following options: Calculate the entry points..., Dispatch the teams..., Calculate the seed points..., Assign the shirt numbers..., and Reorder the teams. The 'Calculate the seed points...' option is highlighted.

P	P	P	P	P	TYP	CC	Y	NAME	FEDERATION	TECH
1								SVK1 Slovakia_1	Slovakia, Republic of	0 0
2								SVK2 Slovakia_2	Slovakia, Republic of	0 0
3								SVK3 Slovakia_3	Slovakia, Republic of	0 0
4								SVK4 Slovakia_4	Slovakia, Republic of	0 0
5								SVK5 Slovakia_5	Slovakia, Republic of	0 0
6								SVK6 Slovakia_6	Slovakia, Republic of	0 0
7								SVK7 Slovakia_7	Slovakia, Republic of	0 0
8								SVK8 Slovakia_8	Slovakia, Republic of	0 0
9								SVK9 Slovakia_9	Slovakia, Republic of	0 0

9 teams displayed, from a total of 9  
Details visibility: None

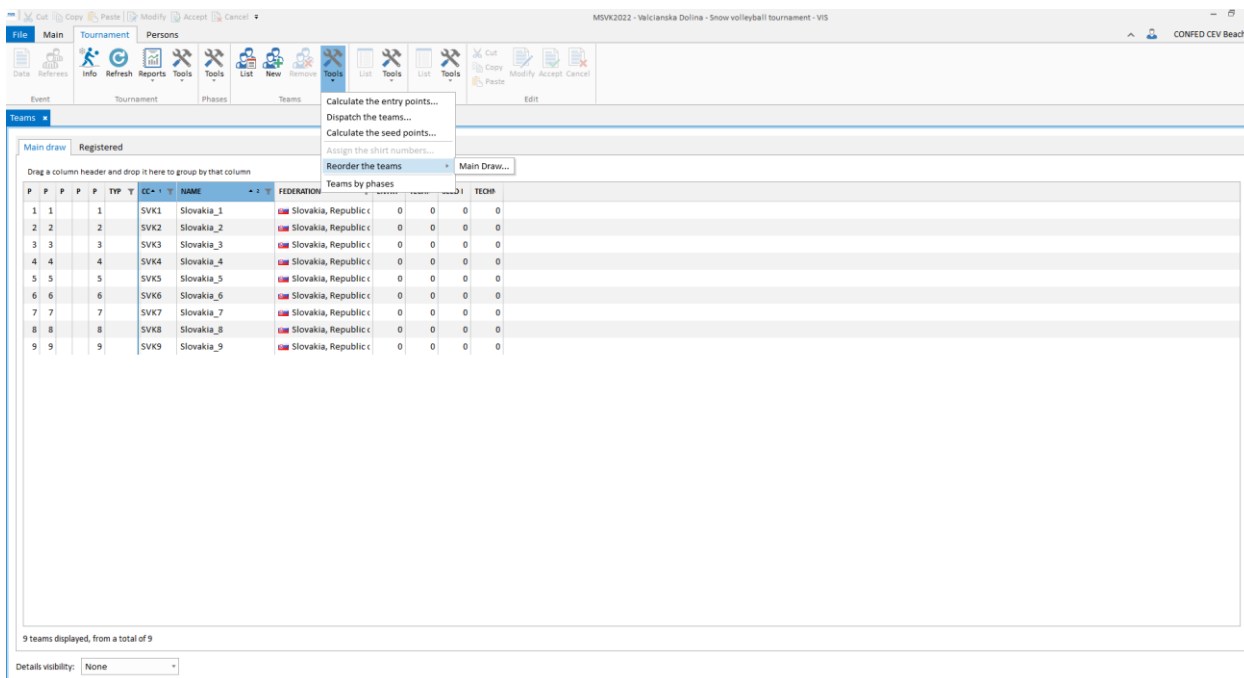
## 7. Once the Seed Points are calculated, you have to dispatch the teams

The screenshot shows the 'Teams' menu with the following options: Calculate the entry points..., Dispatch the teams..., Calculate the seed points..., Assign the shirt numbers..., and Reorder the teams. The 'Dispatch the teams...' option is highlighted.

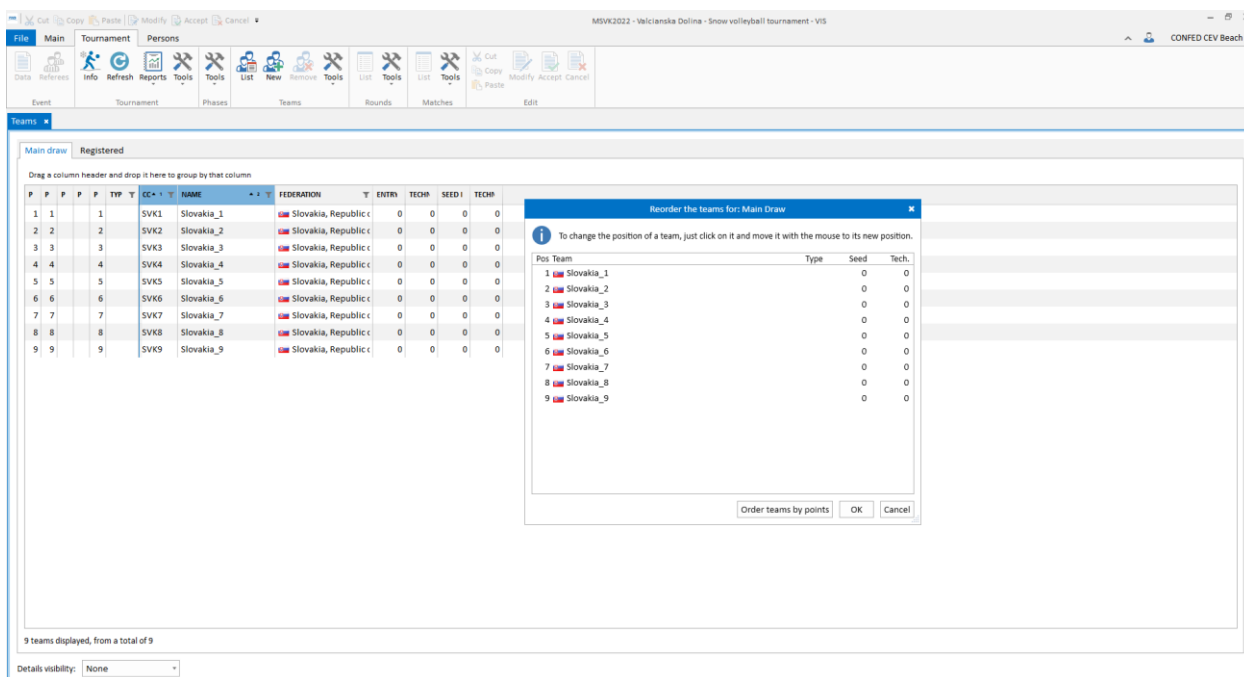
P	P	P	P	P	TYP	CC	Y	NAME	FEDERATION	TECH
1								SVK1 Slovakia_1	Slovakia, Republic of	0 0 0 0
2								SVK2 Slovakia_2	Slovakia, Republic of	0 0 0 0
3								SVK3 Slovakia_3	Slovakia, Republic of	0 0 0 0
4								SVK4 Slovakia_4	Slovakia, Republic of	0 0 0 0
5								SVK5 Slovakia_5	Slovakia, Republic of	0 0 0 0
6								SVK6 Slovakia_6	Slovakia, Republic of	0 0 0 0
7								SVK7 Slovakia_7	Slovakia, Republic of	0 0 0 0
8								SVK8 Slovakia_8	Slovakia, Republic of	0 0 0 0
9								SVK9 Slovakia_9	Slovakia, Republic of	0 0 0 0

9 teams displayed, from a total of 9  
Details visibility: None

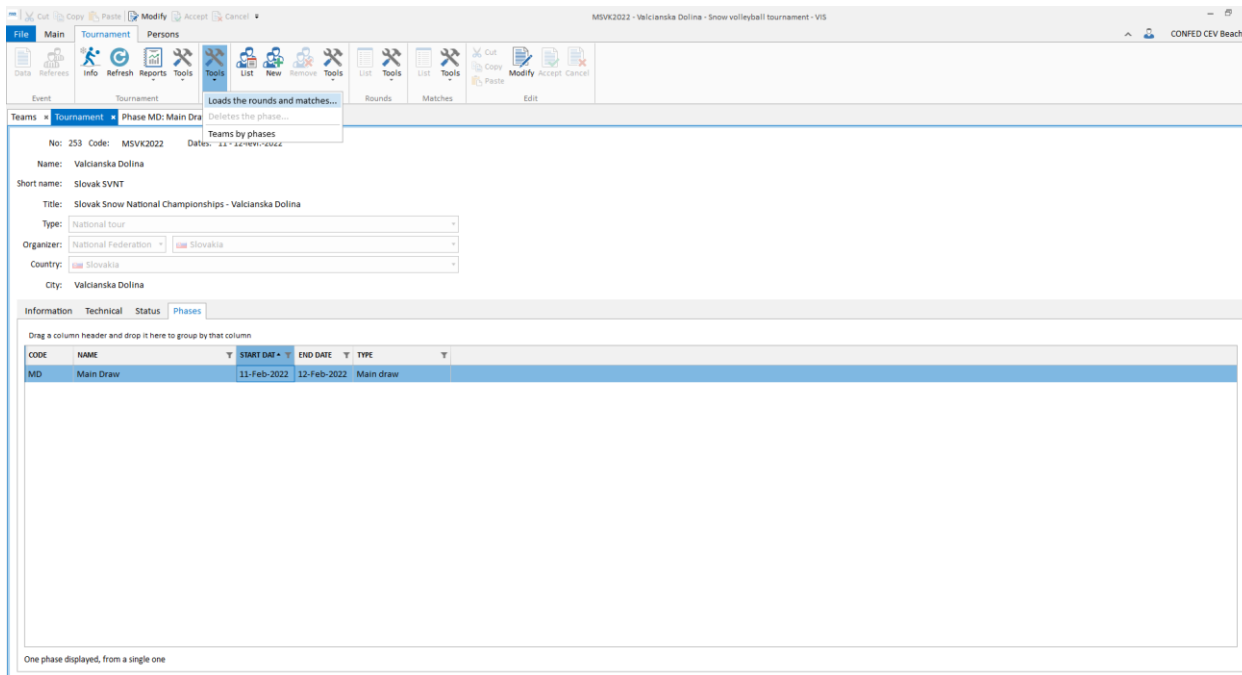
8. In case you need manually reorder the teams, you can do it by clicking on Tools > Reorder the teams



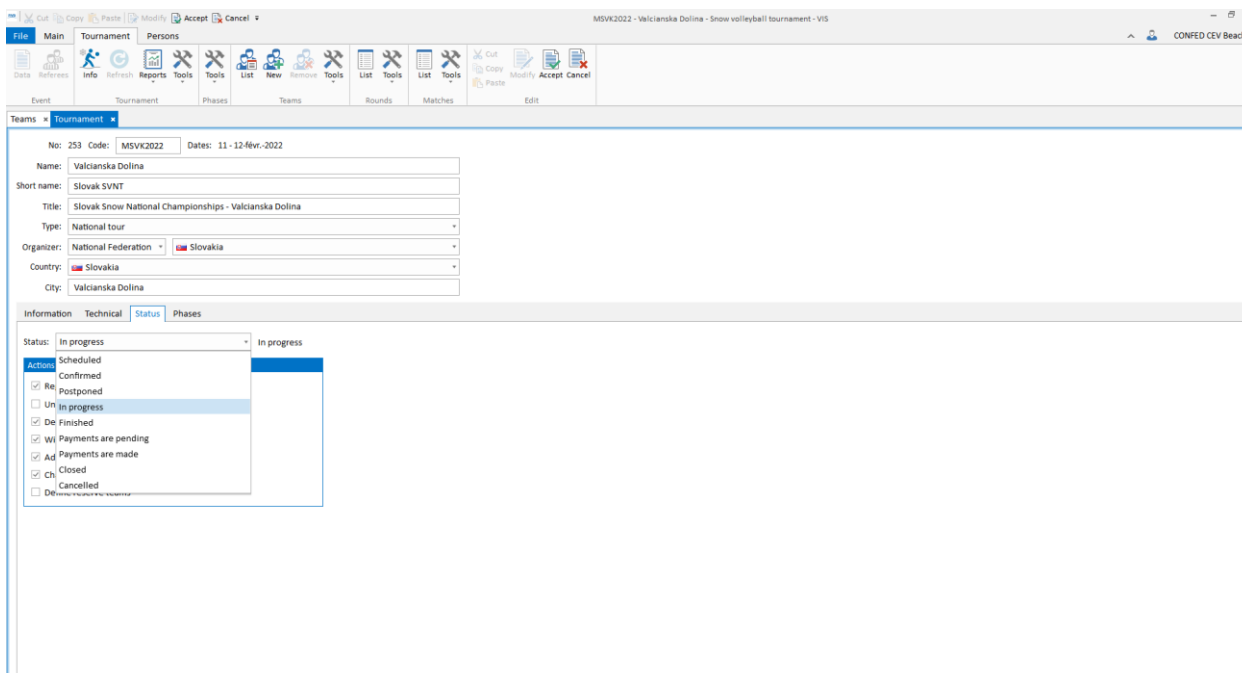
Once you click on that, another window will open up, and you can manually reorder the teams



9. Once you reordered the teams, go back to Info > Phases (same as step 3), and load the rounds and matches



10. Once the rounds and matches are loaded, you need to change the status of the event to: In progress (same as step 1: Info > Status)



Then go back to Matches List and you will see that the competition format is loaded

Match #	R	D	Y	CITY	LOCATION	O	Y	DATE	TIME	TEAM A	TEAM B	STATUS	RESULT	RESULT TYPE	PLAYING	NB. SPEC.
1	I	W		Valcianska I				11-Feb-2022		Seed #9	Seed #8	Scheduled				
2	I	W		Valcianska I				11-Feb-2022		Seed #5	Seed #12	Scheduled				
3	I	W		Valcianska I				11-Feb-2022		Seed #11	Seed #6	Scheduled				
4	I	W		Valcianska I				11-Feb-2022		Seed #7	Seed #10	Scheduled				
5	II	W		Valcianska I				11-Feb-2022		Seed #1	Winner of match 1	Scheduled				
6	II	W		Valcianska I				11-Feb-2022		Winner of match 2	Seed #4	Scheduled				
7	II	W		Valcianska I				11-Feb-2022		Seed #3	Winner of match 3	Scheduled				
8	II	W		Valcianska I				11-Feb-2022		Winner of match 4	Seed #2	Scheduled				
9	R9	L		Valcianska I				11-Feb-2022		Loser of match 4	Loser of match 5	Scheduled				
10	R9	L		Valcianska I				11-Feb-2022		Loser of match 3	Loser of match 6	Scheduled				
11	R9	L		Valcianska I				11-Feb-2022		Loser of match 2	Loser of match 7	Scheduled				
12	R9	L		Valcianska I				11-Feb-2022		Loser of match 1	Loser of match 8	Scheduled				
13	III	W		Valcianska I				12-Feb-2022		Winner of match 5	Winner of match 6	Scheduled				
14	III	W		Valcianska I				12-Feb-2022		Winner of match 7	Winner of match 8	Scheduled				
15	R7	L		Valcianska I				12-Feb-2022		Winner of match 9	Winner of match 10	Scheduled				
16	R7	L		Valcianska I				12-Feb-2022		Winner of match 11	Winner of match 12	Scheduled				
17	R5	L		Valcianska I				12-Feb-2022		Loser of match 14	Winner of match 15	Scheduled				
18	R5	L		Valcianska I				12-Feb-2022		Loser of match 13	Winner of match 16	Scheduled				
19	SF	W		Valcianska I				12-Feb-2022		Winner of match 13	Winner of match 17	Scheduled				
20	SF	W		Valcianska I				12-Feb-2022		Winner of match 14	Winner of match 18	Scheduled				
21	F3	F		Valcianska I				12-Feb-2022		Loser of match 19	Loser of match 20	Scheduled				
22	F1	F		Valcianska I				12-Feb-2022		Winner of match 19	Winner of match 20	Scheduled				

22 matches displayed, from a total of 22

11. To assign teams to matches click on Matches Tools > Update teams

Match #	R	D	Y	CITY	LOCATION	O	Y	DATE	TIME	TEAM A	TEAM B	STATUS	RESULT	RESULT TYPE	PLAYING	NB. SPEC.
1	I	W		Valcianska I				11-Feb-2022		Seed #9	Seed #8	Scheduled				
2	I	W		Valcianska I				11-Feb-2022		Seed #5	Seed #12	Scheduled				
3	I	W		Valcianska I				11-Feb-2022		Seed #11	Seed #6	Scheduled				
4	I	W		Valcianska I				11-Feb-2022		Seed #7	Seed #10	Scheduled				
5	II	W		Valcianska I				11-Feb-2022		Seed #1	Winner of match 1	Scheduled				
6	II	W		Valcianska I				11-Feb-2022		Winner of match 2	Seed #4	Scheduled				
7	II	W		Valcianska I				11-Feb-2022		Seed #3	Winner of match 3	Scheduled				
8	II	W		Valcianska I				11-Feb-2022		Winner of match 4	Seed #2	Scheduled				
9	R9	L		Valcianska I				11-Feb-2022		Loser of match 4	Loser of match 5	Scheduled				
10	R9	L		Valcianska I				11-Feb-2022		Loser of match 3	Loser of match 6	Scheduled				
11	R9	L		Valcianska I				11-Feb-2022		Loser of match 2	Loser of match 7	Scheduled				
12	R9	L		Valcianska I				11-Feb-2022		Loser of match 1	Loser of match 8	Scheduled				
13	III	W		Valcianska I				12-Feb-2022		Winner of match 5	Winner of match 6	Scheduled				
14	III	W		Valcianska I				12-Feb-2022		Winner of match 7	Winner of match 8	Scheduled				
15	R7	L		Valcianska I				12-Feb-2022		Winner of match 9	Winner of match 10	Scheduled				
16	R7	L		Valcianska I				12-Feb-2022		Winner of match 11	Winner of match 12	Scheduled				
17	R5	L		Valcianska I				12-Feb-2022		Loser of match 14	Winner of match 15	Scheduled				
18	R5	L		Valcianska I				12-Feb-2022		Loser of match 13	Winner of match 16	Scheduled				
19	SF	W		Valcianska I				12-Feb-2022		Winner of match 13	Winner of match 17	Scheduled				
20	SF	W		Valcianska I				12-Feb-2022		Winner of match 14	Winner of match 18	Scheduled				
21	F3	F		Valcianska I				12-Feb-2022		Loser of match 19	Loser of match 20	Scheduled				
22	F1	F		Valcianska I				12-Feb-2022		Winner of match 19	Winner of match 20	Scheduled				

22 matches displayed, from a total of 22

Once the teams are updated, you will find a list of the matches

Match No.	R	T	CITY	LOCATION	O	Y	DATE	TIME	TEAM A	TEAM B	STATUS	RESULT	RESULT TYPE	PLAYING	NB. SPEC	Y
1	I	W	Valcianska I				11-Feb-2022		Slovakia_9	Slovakia_8	Scheduled					
2	I	W	Valcianska I				11-Feb-2022		Slovakia_5	Bye	Not played					
3	I	W	Valcianska I				11-Feb-2022		Bye	Slovakia_6	Not played					
4	I	W	Valcianska I				11-Feb-2022		Slovakia_7	Bye	Not played					
5	II	W	Valcianska I				11-Feb-2022		Slovakia_1	Winner of match 1	Scheduled					
6	II	W	Valcianska I				11-Feb-2022		Slovakia_5	Slovakia_4	Scheduled					
7	II	W	Valcianska I				11-Feb-2022		Slovakia_3	Slovakia_6	Scheduled					
8	II	W	Valcianska I				11-Feb-2022		Slovakia_7	Slovakia_2	Scheduled					
9	R9	L	Valcianska I				11-Feb-2022		Bye	Loser of match 5	Not played					
10	R9	L	Valcianska I				11-Feb-2022		Bye	Loser of match 6	Not played					
11	R9	L	Valcianska I				11-Feb-2022		Bye	Loser of match 7	Not played					
12	R9	L	Valcianska I				11-Feb-2022		Loser of match 1	Loser of match 8	Scheduled					
13	III	W	Valcianska I				12-Feb-2022		Winner of match 5	Winner of match 6	Scheduled					
14	III	W	Valcianska I				12-Feb-2022		Winner of match 7	Winner of match 8	Scheduled					
15	R7	L	Valcianska I				12-Feb-2022		Winner of match 9	Winner of match 10	Scheduled					
16	R7	L	Valcianska I				12-Feb-2022		Winner of match 11	Winner of match 12	Scheduled					
17	R5	L	Valcianska I				12-Feb-2022		Loser of match 14	Winner of match 15	Scheduled					
18	R5	L	Valcianska I				12-Feb-2022		Loser of match 13	Winner of match 16	Scheduled					
19	SF	W	Valcianska I				12-Feb-2022		Winner of match 13	Winner of match 17	Scheduled					
20	SF	W	Valcianska I				12-Feb-2022		Winner of match 14	Winner of match 18	Scheduled					
21	F3	F	Valcianska I				12-Feb-2022		Loser of match 19	Loser of match 20	Scheduled					
22	F1	F	Valcianska I				12-Feb-2022		Winner of match 19	Winner of match 20	Scheduled					

22 matches displayed, from a total of 22

12. To enter match information, double click on the match, and a new window will open up. Here you can define the starting time and the court number

MSVK2022 - Valcianska Dolina - Snow volleyball tournament - VIS

Teams: Matches: MD Match 1: Slovakia\_9 - Slovakia\_8

No: 1  
Team A: Slovakia\_9  
Team B: Slovakia\_8

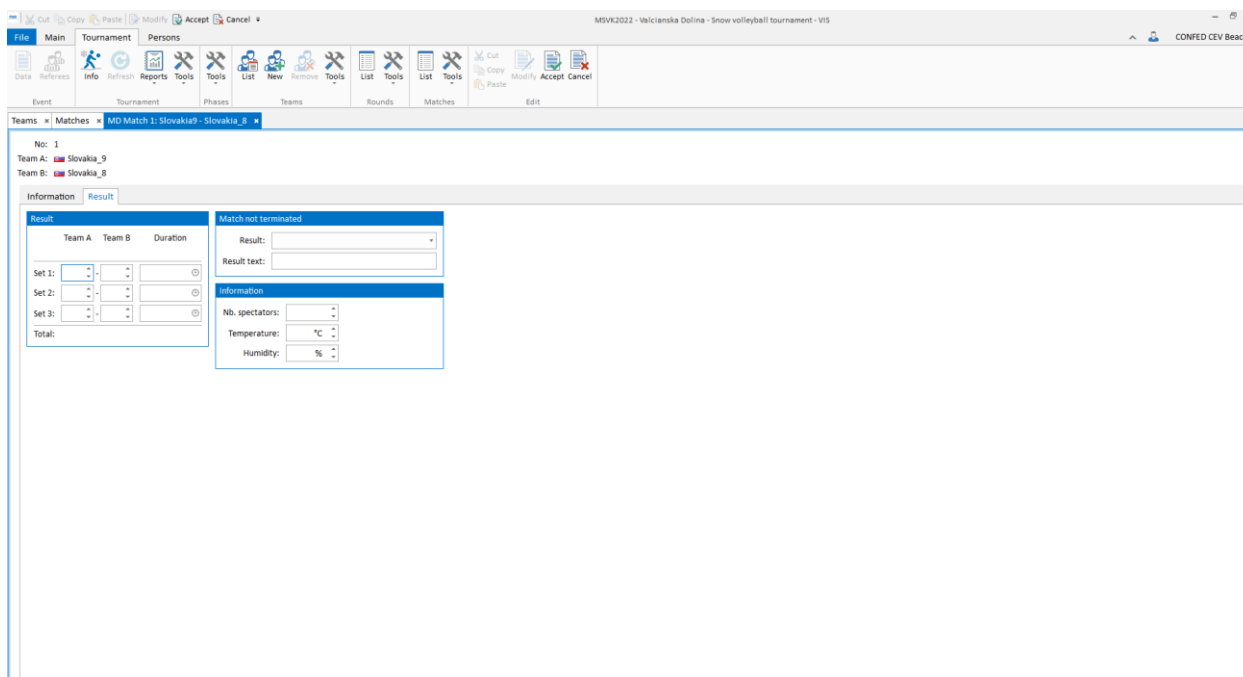
Information Result

Information

Round: i: Round 1  
Bracket: W  
Time zone: [UTC+01:00] Belgrade, Bratislava, Budapest, ...  
Local date: 11/02/2022  
Local time:   
City: Valcianska Dolina  
Court:   
Country: Slovakia  
URL for live stream:   
Winner rank:   
Loser rank:

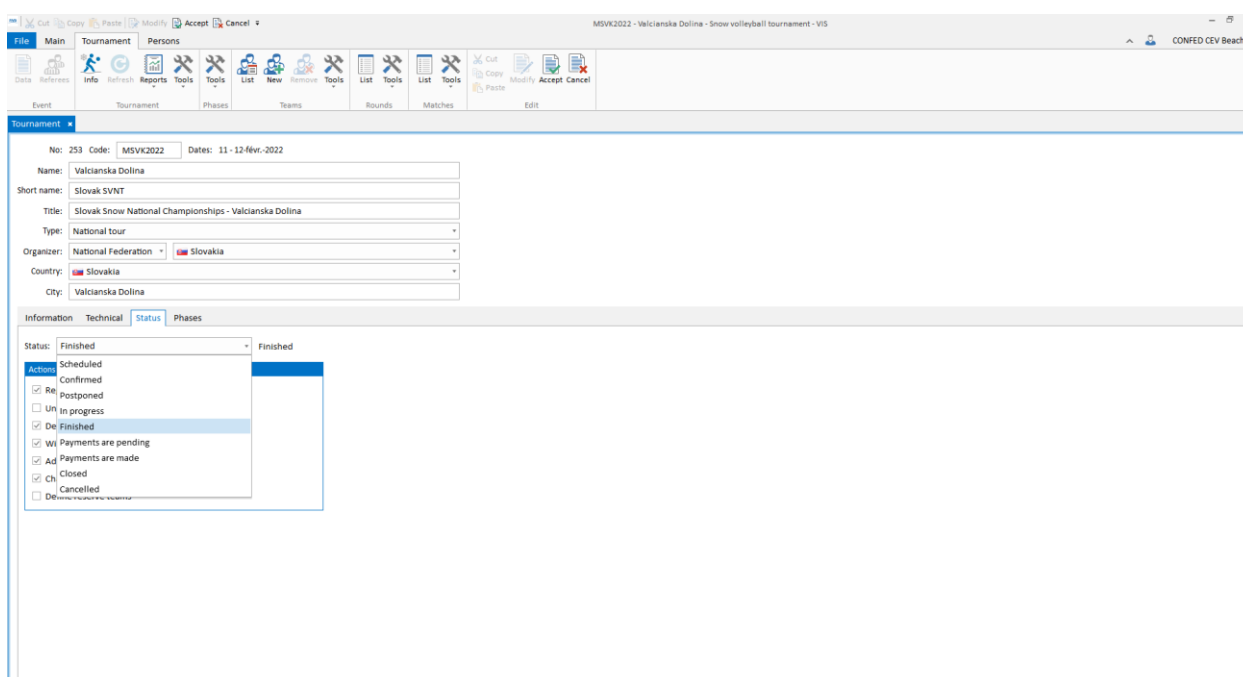


13. By clicking on the Result tab, you will be able to enter the result of each match:



After each round, you have to update the teams (same as step 11)

14. Once the tournament is over go back to Info > Status and select: Finished



In case you need further assistance do not hesitate to contact [snow@cev.eu](mailto:snow@cev.eu)



CEV Publications  
© Confédération Européenne de Volleyball  
488, route de Longwy, L-1940 Luxembourg  
Phone: +352 25 46 461  
info@ceveu · ceveu